

14 June 2017

Dear Parent / Carer,

I am writing to inform you of some changes to our school day as of the new school year which for many of our children, starts on Wednesday 30 August.

Since the Primary Phase opened four years ago, I have received regular feedback from a great number of parents requesting that we change the start time of the school day.

In order to ease parking problems as the Primary Phase grows and to ensure that the Primary Phase and Secondary Phase have different start times in order to ease traffic, Mr Dreher and I have agreed to change the start of the school day for the Primary Phase.

From **Wednesday 30 August 2017**, gates will open at **8.35am** and the classroom doors will open at **8.40am** and close at **8.45am**. If your child arrives after 8.45am they will be marked as late.

A limited number of Breakfast Club places will still be available. Breakfast Club will still run from 8.10am but as previously shared, there will be a 50p per day (£2.50 a week) charge for this service. I will write to all parents in the next few weeks with more details about breakfast club. We do have the option to offer a more expensive breakfast club with an earlier start that would operate in a similar way to our after school clubs. I would need enough parents to express an interest in this option for it to be viable. Please speak to me if you would like to talk about this option further.

If you wish to discuss the changes that I have outlined, please make an appointment to meet with me.

Yours sincerely,



Mr. Chris Currie  
Primary Head

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